

# JOB DESCRIPTION

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Job Title	General Warehouse Selector
Department	Retail Support Centers
Supervisor's Name	
Supervisor's Title	Supervisor, Distribution
FLSA Status	Non-Exempt
Full-time or Part-time	Full-time
Salary Grade	Union Scale, as per Labor Agreement
Date	April 19, 2008

## **Shared Values and Expectations**

All employees of Giant Eagle, Inc. are expected to pursue excellence based on the Company's Statement of Values. This includes Integrity, Safety and Health, Respect to Our Employees, Customer Commitment, Service to the Community and Environment, Accountability, and Continued Growth in Sales and Profit.

#### POSITION PURPOSE:

Warehouse Selectors are responsible for the accurate, damage-free selection of product in an efficient and safe manner to fill the Giant Eagle stores' orders, meet delivery schedules, and promote customer satisfaction.

## **Essential Responsibilities**

- Accurately select product by matching slot numbers and product descriptions using a voice-activated warehouse management system.
- Meet and maintain established productivity standards.
- Lift cases from pick slots and place them onto pallets.
- Construct sturdy, balanced pallet loads from various sizes and weights of cases for damage-free shipping.
- Shrink-wrap and stage completed pallets of selected product in proper shipping lanes for loading.
- Communicate with supervision regarding safety, equipment, damaged goods, and any problems or issues that may arise.
- Have flexibility in scheduling & availability to work the times, shifts, days, and overtime as necessary to meet the Company's production needs
- Adhere to all Company policies, procedures and safety rules, including the safe operation of equipment and helping to maintain a clean, safe working environment.
- Appropriately follow food safety procedures.

# **Additional Responsibilities**

• Perform other miscellaneous duties in the warehouse as needed.

Candidates will need to stop out at our facility and fill out an application American Seaway Foods (Giant Eagle) 5300 Richmond Road Bedford Heights OH, 44146

<sup>\*</sup>How to apply:



# Knowledge, Skills, and Abilities

## **Formal Education**

- Must be at least 18 years of age
- H.S. diploma or GED required

#### **Skills**

- Ability to quickly & accurately comprehend commands from a voice-activated warehouse management system
- Ability to distinguish different types of product for accurate selection of product
- Ability to work in warehouse with heat & cold temperatures
- Ability to count
- Ability to follow instructions, verbal & written
- Effectively listens & communicates
- Safety conscious
- Attention to detail
- Customer-focused
- Integrity, trust & honesty
- Teamwork

# **Supervisory Responsibility** Yes X No

# Travel Required? \_Yes \_X\_No

# **Equipment Operated**

- Electronically-powered pallet jack
- Reaching device
- Public Address System
- VoCollect headset & voice unit
- Safety cutters

#### Working Conditions/Physical Requirements

- Work in a warehouse environment with exposure to hot & cold temperatures
- Mandatory overtime when necessary
- Ability to push & pull pallet loads
- Ability to regularly lift & carry up to 80 lbs from floor level, shoulder level & overhead
- Bending, walking, standing & reaching
- Repetitive motions
- Hearing (Auditory)
- Sight & Peripheral Vision
- Use of Public Address System
- Use of VoCollect headset

